

Year 7 Parents/Carers

Our Ref: CCO/afa
27th September 2019

Dear Parents/Carers

Year 7 Tutor Information Evening – Thursday 10th October 2019, 4.00-6.00pm

I do hope that you will be able to attend the upcoming **Year 7 Tutor Information Evening**. This will be an opportunity for you to meet with your child's tutor and to discuss with them how they have settled into life as a Year 7 student at Hanham Woods Academy. These meetings are a great chance to build a relationship with your child's tutor and to help deal with any issues or queries that you may have; the appointments will last for no more than 10 minutes, please note **this is not an evening where you book appointments to see your child's subject teachers**. Please also ensure your son/daughter attends the event with you and that they are wearing **full Academy uniform**.

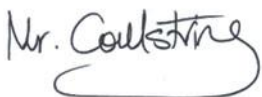
During the evening, there will also be a pair of workshops that you can attend; these workshops do not need to be pre-booked and will start at different times throughout the evening:

- **'How to get the most out of Year 7 as a Parent/Carer'** presented by the Principal Mr Kneller in the Main Hall and will be starting at **4.15pm, 4.45pm and 5.15pm**. At this workshop Mr Kneller and other members of the Senior Leadership Team will give you essential 'survival' information for the coming years with us at Hanham Woods Academy.
- **'Literacy support strategies'** presented by Sian Evans, our Literacy Intervention coordinator, will take place in H6 at **4.20pm, 4.50pm and 5.20pm**.
- Throughout the evening, our Heads of House and Mrs McDermott, our SEN Coordinator, will also be on hand to answer any other questions or queries that you may have.

Parents/Carers now book appointments with teachers directly via an online booking system. To do this visit <https://www.hanhamwoods.parentseveningsystem.co.uk> (there is also a link to this website on our Academy website) where you will be asked to enter your details to access appointments. You can also view a *Parents Evening Booking Guide* on our website. Once logged in you will have to select the most convenient appointment available with your son/daughter's tutor.

Appointment bookings open on Tuesday 1st October 2019 at 9am and will close the evening before the Tutor Evening on Wednesday 9th October 2019. Appointments are scheduled on a first come first served basis, therefore, we would encourage you to do this as soon as possible to avoid disappointment. Once you have made appointments, you will receive an email confirming the appointments you have made. Should you wish to make any changes after this date or you do not have access to the internet, please contact Main Reception who will be happy to add/amend appointments on your behalf.

Yours Sincerely



Mr C.Coulstring
Associate Assistant Principal
Transition Lead